

Executive Committee Meeting
United Community Corporation
124 Branford Place
Newark, New Jersey
December 1, 1965

Present; C. Willard Heckel, President, Presiding; Rabbi Jonathan Prinz, Mrs. Estelle Pierce, Francis Quillan, Timothy Still, Kenneth Gibson, Mrs. Ceil Arons, Irving Rosenberg, Miss Hilda Hidalgo, Msgr. Joseph Dooling, Arthur Kaufman for Mayor Hugh J. Addonizio, Edward Kirk, Dr. Thomas Reynolds, Andrew Washington, Sidney Reitman

Guest: Duke E. Moore

Staff: Cyril D. Tyson, Donald M. Wendell, Albert E. Alba, James H. Blair, Fleming Jones and Mrs. Beatrice V. Easley

MINUTES: The minutes were deferred.

REPORT OF THE Dean Heckel read a letter from Msgr. John Hourihan, PRESIDENT: Co-Chairman of the Education Task Force, in which he expressed concern about procedure followed at the last Board of Trustees with regard to presentation of the Teacher Aide Proposal, and improper notification to him of the time and place of the meeting, a recommendation from a Co-Chairman of the Program Committee that procedures previously followed in the reviewing of proposals be changed and other matters. Dean Heckel felt this letter was a serious matter and that there apparently is a procedural snarl which the Executive Committee should try to resolve, and he would like to answer the letter on behalf of the Executive Committee.

Rabbi Prinz felt the presentation of proposals at the last Board meeting was not as good as it had been in the past and referred specifically to the difference in the recommendations from the Program Committee and the Education Task Force.

Mrs. Arons explained that the change in procedure came about because of a misunderstanding and that it might have been caused by the report she made at the last Executive Committee meeting where she mentioned a meeting she held with Mr. Tyson and Mr. Wendell regarding possible changes in procedure for evaluation of proposals. Mr. Still added that when he was asked to report on the Teacher Aide Proposal he had pointed out that this was not a function of the Program Committee.

After more discussion on the proper procedure, Rabbi Prinz ~~MOVED~~ that the procedure previously followed be adhered to, that the report on proposals be made to the Board of Trustees by the appropriate task force chairman exclusively. The MOTION WAS SECONDED AND PASSED.

In response to a question from Mr. Kaufman about discussion of proposals and voting procedures on task forces, Mr. Still replied that all those attending the task force meeting can participate in the discussion but when the vote is taken, only those people who are members of a task force can vote. Those people who are not members of the task force can apply for UCC membership and ask the chairman of the task force to submit their names to the Board of Trustees for action.

Mrs. Arons said that at the Program Committee meeting on Monday night it was decided that prior to any formal discussion on changes in procedure for proposals, that all of the Task Force members will receive copies of the proposed changes and will meet together with the Program Committee to discuss them and make recommendations to the Board of Trustees.

Rabbi Prinz suggested that staff should go over presentations of Task Force Chairmen prior to their coming to the Board of Trustees. There was consensus.

DEPOSITING OF UCC FUNDS: Dean Heckel read a letter from Mr. Reitman regarding the depositing of UCC funds. Dean Heckel said that the Budget and Finance Committee had been charged with the task of discussing this matter, but because of other pressing needs had not yet met on the subject. He asked the Executive Committee if they wanted to recall it from the Committee to which it had been assigned and act as a body or leave it where it is.

After discussion, Rabbi Prinz **MOVED** that the Executive Committee discuss at its next meeting the philosophy of depositing funds in a savings and loan institution and the Budget and Finance Committee discuss the feasibility. The **MOTION WAS SECONDED AND PASSED.**

SPECIAL COMMITTEE OF CITY COUNCIL: Dean Heckel read a letter from Councilman Addonizio, Chairman of the Special Committee of the City Council, requesting applications of all people who applied for positions with UCC but who were not hired. Rabbi Prinz **MOVED** to deny the request. The **MOTION WAS SECONDED.**

There was extensive discussion and questions raised about the request in terms of the inappropriateness of giving out information without the consent of the applicants; that this would involve contacting thousands of people; this would violate their personal rights and jeopardize them and those who wrote letters of recommendation; and that some applicants had requested that no disclosure be made that they had made application for employment with UCC because their current employers were not aware of any pending change of employment. After further discussion the **MOTION TO DENY THE REQUEST** was passed unanimously and it was suggested that the letter in reply give the reasons as outlined above. There was consensus.

AREA BOARD LEASES: Mr. Reitman asked the Executive Committee to ratify the execution of the leases for office space for Area Board I at 193 Central Avenue; and Area Board III at 188 Badger Avenue. UPON MOTION MADE AND SECONDED, IT WAS VOTED to ratify these two leases.

Mr. Reitman said that in the past reports had been made to the Executive Committee when space within budgetary allotments had been secured for Area Boards and the Committee had authorized the President and Secretary to sign the leases. He asked that a motion also be made to sign the leases for Area Board II. UPON MOTION, MADE AND SECONDED, IT WAS VOTED to execute the lease for Area Board II.

CITY IN-KIND CONTRIBUTION: Mr. Tyson reported that as a result of discussions in one of the meetings of the Budget and Finance Committee, Mr. Jones had prepared a memorandum regarding services from the City as in-kind contribution. It was MOVED TO TABLE DISCUSSION until next week. The MOTION WAS SECONDED AND PASSED.

REPORT OF BUDGET AND FINANCE COMMITTEE: Dr. Reynolds reported that the Budget and Finance Committee had voted this afternoon to approve the revised budget and to recommend to the Board its adoption. He added that Messrs. Parker and McDowell did not vote on the budget, but abstained, saying that as City officials they felt they could not participate in the vote but did not want their abstentions to be regarded as a negative vote. He said that Mr. Quillan would report for the Committee since he will not be able to attend the meeting.

Rabbi Prinz MOVED to send a letter to the Mayor acknowledging the importance of Messrs. Parker and McDowell and their positive and creative role on the Budget and Finance Committee. THE MOTION WAS SECONDED AND PASSED.

Mr. Kaufman said that Messrs. Parker and McDowell had asked him to express to the Executive Committee their appreciation in the mutuality of discussions in the Budget and Finance Committee and said their hesitation is based on the role of the Committee who, they feel, should be involved in the over-all preparation of the budget in order to tie in staff, equipment, etc. Dean Heckel suggested to Mr. Kaufman that a letter should be written outlining these suggestions. Dr. Reynolds added that these procedures had been discussed with Messrs. Parker and McDowell and he had told them that after the first of the year these matters would come up for discussion.

REPORT OF THE PERSONNEL COMMITTEE: Mr. Kirk reported that the Personnel Committee had a new salary schedule to be presented to the Board and added that a preliminary salary comparability table was being prepared and in terms of municipal salaries, in many instances we are comparable.

FUND RAISING BY UCC Mr. Tyson reported that this question was raised **SUB-CONTRACT AGENCIES**; in a meeting of the Budget and Finance Committee by Mr. Parker. Mr. Tyson added that some time ago the UCC had indicated it would not get into fund raising so as not to impinge upon the United Community Fund, but the question had come up because Blazer was trying to secure help from the community, but that they were mainly seeking in-kind contribution. In the discussion that followed, Mr. Kirk said that the Board of UCF met on November 22 and discussed liaison between UCC and UCF and a liaison committee has been formed with UCF represented by Mr. Al Meyers, himself and three others. The UCC will name people to serve on this committee also. Mr. Kirk said he hoped that fund raising such as was done by the Blazer Council will be discussed at some of these meetings.

Mr. Gibson felt that there could be a problem with independent agencies raising funds in the community, but, he said, we have to keep in mind the philosophy of the Act in terms of the maximum feasible participation of the poor and we have to be careful not to restrict the fund raising aspect.

Dean Heckel suggested that we not hold discussion on this matter now and bring it up later.

REPORT OF BY-LAWS COMMITTEE Dean Heckel reported that the By-Laws Committee had completed its deliberations and suggested calling a special meeting of the membership for the third Thursday in January--the night of the regular Board of Trustees meeting. Mr. Moore, a member of the By-Laws Committee agreed this would be a good time to have the meeting.

Dean Heckel said he had asked Rabbi Prinz if we could hold the membership meeting at Temple B'nai Abraham particularly since the seating capacity is larger than the space in our Area Boards, and we need a place to meet where there is no time limit for adjourning. He said the special membership meeting will be held on January 20, 1966 at Temple B'nai Abraham, 621 Clinton Avenue.

Mr. Rosenberg **MOVED** that the Executive Committee be permitted to review the proposed amendments with the By-Laws Committee prior to their submission to the membership. **THE MOTION WAS SECONDED.** Mr. Rosenberg said he would like to have the amendments circulated among members of the Executive Committee and discussion be docketed for a meeting in the near future with the By-Laws Committee.

In the discussion on the motion, Mr. Moore felt it would be a mistake to commit any of the proposed changes in writing to

anyone prior to their submission to the membership because if this information was made known particularly with respect to increasing membership on the Board, it would do irreparable harm.

Mr. Reitman said it was not the intention of the By-Laws Committee not to share information with the Executive Committee, but to put this information in writing is the problem.

The question was called and passed. The voting was 4 in favor and 3 against. Dean Heckel asked Mr. Reitman if he could vote on the motion. Mr. Reitman said that the President is a member of the Executive Committee. Thereupon Dean Heckel ruled he had a right to vote and made the vote a 4 to 4 tie.

Rabbi Prinz MOVED that the By-Laws Committee report to the Executive Committee at its next meeting. The MOTION WAS NOT SECONDED.

REPORT OF EXECUTIVE DIRECTOR: Mr. Tyson reported that our blanket bond coverage had been increased from \$25,000 to \$250,000. He said the increase was needed because of the regulations in funding of the COPE proposal. He added that our coverage, in his opinion, had not been enough anyway. The effective date for funding of the COPE Proposal is December 1, under the Neighborhood Youth Corps under Title II of the Act.

BLAZER Mr. Tyson said that the Blazer Council has been funded and we are working to get the program underway in terms of space, etc.

Employment Training Director: Mr. Tyson said he had received a letter from Councilman Bernstein in answer to our request for names of qualified applicants to fill the position of Employment Training Director. In his letter Mr. Bernstein requested names and addresses of individuals interviewed and copies of all job applications for this position together with comments by the interviewer. Mr. Tyson felt this information was not germane to our request for referrals. He said that his reply to Mr. Bernstein would indicate that the request for information on applicants for the position was not germane to the original request for referrals. There were no objections to the reply as stated.

Sub-Committee of Education & Labor: Mr. Tyson said that two representatives of the Sub-Committee of the Committee of Education and Labor had visited UCC and several people throughout the City. The representatives indicated that they were doing more while they were here than they were supposed to, but this was due to their interest in Newark.

Dean Heckel said that at the next meeting of the Executive Committee he would report on his meeting with these representatives.

PAL Mr. Kaufman said the Mayor is interested in finding out what is being done on the insurance for PAL and concerned about disclaimer of liability of UCC. Dean Hackel suggested he meet with Mr. Reitman on this.

ADJOURNMENT: There being no further business the meeting was adjourned.

Respectfully submitted,

Beatrice V. Easley
Beatrice V. Easley